

SPECIMEN FORM

Application for Transfer Certificate

To,
The Principal
St. Aloysius Sr. Sec. School
Jabalpur, MP

Subject: Application for Transfer Certificate

Dear Father,

Please furnish me with the Transfer Certificate of my son / daughter. The necessary particulars are given below:

1. Name of the Pupil _____
2. Father's/Guardian's Name _____
3. Nationality _____
4. Whether the candidate belongs to Scheduled Caste/Scheduled Tribe/OBC _____
5. Class in which the pupil last studied (In figures) _____
(In words) _____
6. Date of Leaving school _____
7. Whether failed, if so once/twice in the same class _____
8. Subjects studied: 1. _____ 2. _____
3. _____ 4. _____
5. _____ 6. _____
7. _____ 8. _____
9. Month up to which the (pupil has paid) the school dues or no dues _____
10. Any fee concession availed of: if so, the nature of such concession _____

(Treasurer's Signature)